

**Minutes of the Population Technical Advisory Committee**  
**Friday April 27, 2007**

**MEMBERS PRESENT:**

Arizona State University – Tom Rex <sup>1</sup>  
Department of Commerce – Jessica Smothermon  
Department of Economic Security – Dennis Doby / Peter Kozy  
Department of Health Services – Richard Porter  
Department of Revenue – Diane Sosinski  
Department of Transportation – Jami Garrison  
Department of Water Resources – John Fortune  
Maricopa Association of Governments – Anubhav Bagley/Jeff Romine  
Pima Association of Governments – Dave Taylor / Kristen Zimmerman / Sandy Holland  
Central Arizona Association of Governments – Jack Tomasik  
Southeastern Arizona Governments Organization – Rich Gaar  
Inter-Tribal Council of Arizona – Norm Petersen  
\* Department of Environmental Quality – David Lillie  
\* State Land Department – Mila Hill  
\* City of Phoenix – Roy Norse

**MEMBERS ABSENT:**

University of Arizona  
Northern Arizona University  
Department of Education  
Northern Arizona Council of Governments  
League of Arizona Cities & Towns  
Western Arizona Council of Governments  
County Supervisors Association of Arizona  
The Navajo Nation  
\* Department of Insurance  
\* Yuma Metropolitan Planning Organization

**ALSO PRESENT:**

Allen Barnes, Department of Economic Security-  
Warren Brown, Cornell University <sup>1</sup>  
Samuel Colón, Department of Economic Security  
John Fan - Department of Economic Security  
Van Braswell – Department of Economic Security  
Carla Carter- Carter & Associates  
Jim Chang - SFB

<sup>1</sup> Participating by teleconference

\* Non-voting member

**1. Call to Order.**

Richard Porter called the meeting to order at 10:00 am.

**2. Approval of Minutes of Prior POPTAC Meeting.**

Richard Porter asked for comments or corrections of the minutes from the prior meeting. There were no changes.

**A motion to approve the minutes was made by Jack Tomasik and seconded by Rich Gaar. The motion carried by majority vote.**

**3. New business/Call to the Audience..**

Pete Kozy explained the new web site page for POPTAC Work files. There were some questions as to whether or not the page will be available to the general public. Pete explained that there will be a page developed for the public, but at this time, this site is for the POPTAC Committee members. Members were also told that they should bookmark the page when it is released by the Population Statistics Unit.

**4. Approval methodology continuous meeting strategy pending approval of Attorney General's ruling**

Pete Kozy explained the issue (Open Meeting Law – requirements by the Governor). Dennis Doby and Richard Porter embellished on Pete Kozy's remarks. David Taylor explained the issue from a historical point of view and pointed out that he felt that every approach seemed to violate the heart of the law, which points to a need to have longer meetings. Kristen Zimmerman stated that it might be better to make the membership of the sub-committee the same as the POPTAC committee. Richard Gaar stated that the POPTAC committee may need to seek an exception to this law from the Governor. David Taylor commented that the Methodology sub-committee's purpose seems to be at odds with the Open Meeting Law. A vote was postponed pending findings and recommendations of the Attorney General's office.

**5. Approval of practice that all data requests To and From DES be channeled through the COG representatives**

Pete Kozy explained the issue. Dennis Doby further explained DES' position on the issue. Sandra Holland explained that PAG has taken more control over this process with their jurisdictions. Richard Gaar explained that some COGs may view this as an unfunded mandate, but he stated this was fine for SEAGO. Jack Tomasik made two points: (1) He felt that the letters from jurisdictions to the COGs and sent to DES are not necessary. (2) He also stated that he didn't think it would be helpful for jurisdictions to correspond directly with DES bypassing the COGs as it would leave them out of the loop. Richard Gaar suggested that letters be bypassed and that DES should mandate the change.

**Jeff Romine motioned that the Department of Economic Security (DES) PopStats staff be directed to develop a specific list of data, with scheduled deadlines, which will be supplied to all**

**Council of Governments (COG) in Arizona. Each COG will determine whether it will provide data to DES on behalf of individual local cities, towns, and other local places.** The motion was not seconded or voted upon.

Discussion continued and DES agreed to accept as the primary source and collector of input data those individual COGs which provide a written notice recognizing and accepting this role on behalf of their member agencies. The individual COGs that agree to this role will provide the required data in a form or method acceptable to DES staff, but may collect the data from its member agencies in any form or manner acceptable to the individual COG and member agency.

#### **6. Approval of composition of methodology Sub-committee membership**

This issue was put on hold as the committee is still in need of information and a ruling from the AGs office as to whether or not the Methodology sub-committee will operate under Open Meeting Laws.

#### **7. Approval to not round Population Estimates figures**

Pete Kozy explained the issue. David Taylor gave a historical perspective of the issue.

**The group expressed that rounding to the nearest integer is fine. The group moved that they vote on the issue now. The motion passed with no dissenters**

#### **8. Projection discussion**

The Committee briefly discussed the need for ideas and a wish list for the frequency of Population Projections. Mila Hill suggested that it would be helpful to her area if Projections were produced on an annual basis. Jeff Romine suggested that it is possible that if projections were done more frequently than every five years that it may cause problems with MAG's calculations, and he also expressed that the frequency of data nationally may be at odds with doing annual projections for the state. Dennis Doby explained that the ADEPT Committee is looking into this issue and that DES will continue to gather ideas and wish list items for the states Population Projections.

#### **9. Ending Comments**

Tom Rex wanted to know the status of the sub-county projections. Pete Kozy explained that DES is waiting on feedback from the jurisdictions so that the numbers can be compared and verified.

#### **Meeting Summary/Evaluation**

Pete Kozy distributed an evaluation form for the meeting and asked members to complete the evaluation.

#### **Adjournment**

By Chairperson